

Welcome to the Department of Defense Education Activity and Virtual School or DVS.

This is a very simple introduction to our Learning Management System, Schoology, and a tour of how to do a few things and how to find the things you will need while attending the virtual school.

I know everyone is anxious to get to their courses and start the school year.

Our courses will be available soon.

My name is Dr. Harvey Burgess I am an instructional designer with the virtual school and I will be your guide on this 50,000-foot tour of the virtual school.

A bird's eye view of the course.

Let's review these steps

Open your Google Chrome browser click Gmail login with your at student.dodea.edu Gmail account info

Note if you have a personal Gmail account **do not use it.**

You must use the at student.dodea.edu user ID (your e-mail) and password provided by the virtual school.

Once in your Gmail open a new browser tab (+) type in schoology.dodea.edu press the enter key and you will be transported to Schoology click courses or course dashboard to see your course or courses

Now I'll do a live demonstration of the course.

As mentioned, you can click courses or your course dashboard.

I will click courses.

Find your course, you will only see your courses and in many cases, you will only see one course or homeroom.

We're going to use the kindergarten homeroom

Click your course and open the course or homeroom.

Your homeroom opens. At the top area of the homeroom you may or may not see an announcement. Teachers can post announcements and updates to the course. Announcements are posted at the top of the Materials Page. That's what this is called this is called the Materials Page.

Updates may be posted in the Updates menu on the left-hand side of the page.

This is the updates area.

You will see the classroom folder. This folder contains all course content and information for the subjects that you are taking by grade level or subject

We will discuss it and explore in more detail in a moment.

There is a DVS Resources folder. This folder is a digital resource that you and your student may need. Plus, it has an active link on the folder so that you can get technical help.

I'll click it

Let's look at the help desk request form.

The DoDEA virtual school helpdesk request form will open when you click the link

I recommend that you bookmark or save this page as a favorite that way if you have a problem and cannot get into your course you still can reach out for help.

When you submit the form, it will be forwarded to our team and they will get to it as soon as possible

When filling out this form be as specific as possible. The more information you can provide the better we can serve you.

Let's open the resources folder. You can click on a folder and the folder will open.

The DVS Resources page contains a lot of good information.

It has a link to the Learning Guide for Parents

A link to a job aid for using a Google hangouts.

Hangouts is a method that will be used to communicate between your teacher and your students and other members of the class.

A link to the Schoology mobile APP.

A link to MacKin Via a digital libraries source.

A link to GALE Cengage Learning.

Which provides multiple databases which are very useful for research information.

Also attached are some .pdfs that can be downloaded or you can view them and they provide additional information for you and your student

I'm going to go back to the homeroom but I'm going to use a different method you can use the bread crumbs at the top of the screen to navigate from one item to another.

I'm back in the homeroom.

Let's talk about the teacher contact information folder. Inside the teacher contact information folder, you may see information about your teacher.

This is a sample Mr. Lewis really doesn't teach any of these courses he teaches digital photography.

But if you take digital photography you will see his information in your course.

If we click on this page, we will find all the information about Mr. Lewis.

He will normally provide a Welcome and a little bit of biography information about him.

A picture, his e-mail, his phone number, his office hours.

You may see a digital time clock and a time zone of where your teacher is located.

You'll have information of about how to print this page so that you can have it should you need to contact the teacher and not be able to get into Schoology.

Going to go back to our homeroom again.

On our homeroom page you will find a DVS Course Information and Grading Policy page.

This information identifies the course policies and how your student will be graded.

Before we move on to the classroom, I want to identify some other navigation aids on this page.

The Materials link has a drop-down arrow where you can go from different areas on the page to different folders. You can go to the classroom, to the Resources and the Teacher Contact information by using the drop down.

You also have an Updates link.

The updates link is where you would go to see any updates that have been posted by your teacher. We will just take a quick look

Here are all the updates and announcements that I have posted.

Now go back to the Materials page and we're back at the homeroom again.

Some other links over here in the left-hand side are the grades link. You can go there to find the grade information for your student.

The members link will display all of the members that are in the class including your teachers or other personnel that are in their plus students.

There's a link to McGraw Hill classroom where you could be enrolled in McGraw Hill classes. We will probably not use those in your homeroom.

There's also a link to Turnitin. Turnitin is an application so that you can check your documents for any plagiarism.

Going back to the materials drop down.

I'm going to use it to go into the classroom by clicking classroom. It will magically transport me into the Schoology classroom.

Another way to navigate as I mentioned before is using the bread crumbs at the top of the page.

When you click it. It will take you back to the previous location.

Now I'm back at the home page of our homeroom.

You can also navigate by clicking a folder or by clicking the classroom image.

I will click the image.

Now we're back inside the classroom.

Let's explore the classroom.

At the top of the page there's a folder called Parent Resources and Orientation begin here.

You can navigate there by clicking the folder and another method is by using the Next button at the top of the page. You'll notice when you hover over the next button it shows Parent Resources and Orientation begin here.

I will use that to go inside of that folder. I click next.

It opens up the Parent Resources and Orientation begin here folder

Notice we also now have a new button. The previous button.

If I hover over it. It shows me that the previous button will take me back to the classroom.

You'll also notice that the bread crumb trail of the top is getting longer so if I wanted to just go back to the classroom, I could click classroom in the bread crumbs or I could to go back to the homeroom page.

At the top of this page there are instructions of what you should do to begin your adventure with the virtual school.

I will open it up very briefly.

This is your Task list for the first week in the courses.

Let's go to the Schoology Orientation Upload and Submit documents Take Quizzes Tests find Teacher Feedback folder.

That's a mouthful to say.

Since we're here I want to show you the three additional folders to navigate

Another tool to navigate within Schoology is the drop-down arrow or Chevron.

You can hover over the Chevron and then click it and it will open up the contents so that you can see a table of contents basically to the contents of the folder.

Click it again it closes up the folder.

Let's go to go ahead and open our Schoology Navigation Communication Tool folder.

Inside this folder you will find useful information on Schoology topics.

All things Schoology, courses, groups, resources, grade reports, messages and notification, calendar, how to an audio and video information etc.

Let's go back to the parent orientation folder.

You'll notice that it's here in my bread crumbs. If I click that link it will transport me back to that folder.

Course Information Syllabi and Materials list.

Here I will use the drop down and oh my more folders but don't be worried you can click the little arrow or Chevron and you can expand everything to see what is within those folders.

Within the folder you have some useful information, to directions on how to do stuff, organize your work space, plus all of the syllabi for the courses.

Click the Chevron again and it will close that folder.

Let's look at our pacing guides.

This is where you'll find your pacing guide when your teacher prepares it for you.

This is a sample pacing guide

I'll open it very briefly.

This pacing guide is for a traditional pace by quarters 36 week pacing guide and it includes time for vacation.

It shows what you should do during the first week and you can look for a due date and you can check it off when you've completed it.

I'll go back to our resources folder.

We also have a Parent's Please Complete These tasks folder.

We open it up.

Here we have some tasks that need to be completed when you get into your course.

These tasks will help your student be successful in submitting quizzes, test assignments discussion boards and sending e-mail. Make sure that your student works on these and you can assist them to complete these tasks.

I want to show you one other tool which you can use if you are like me and need glasses to see things.

You may want to zoom in on the course.

If you press the control key and pressed plus.

It will Zoom the page in and so that you can see the instructions or the icons more clearly.

If you use control and the minus key it will zoom out.

I will use those in just a moment but I want to talk about the icons on this page.

Quizzes, exams, and test are indicated with a little puzzled peace with a pencil on it.

Assignments are indicated with a worksheet with the pencil on it.

Discussion boards are indicated with the what I call comic book call out bubbles.

It's like when you are reading a comic book you would see the little bubble that had what the character in the comic would be saying inside the bubble.

Now I will zoom back out using control minus to 100% of the view

Now let's look at the courses.

We are going to go back to the classroom.

I'll use my bread crumb to get there.

I'm going to go to mathematics.

I will click on the image on the math folder to Open up Math.

I'm going to use the drop-down arrow or Chevron to open up the Getting Started folder.

This is another one of your tasks to complete.

All of your getting started activities for each one of your courses during your first week.

The icon to the left of the subject looks like two carpenter squares overlaid or you can call them the square doughnut. That's what I call them but that's what it looks like to me.

You can launch the lesson by clicking the icon.

It will take just a few moments for the lesson to load

We must learn patience when working with technology.

This "Things to know" is about your text to speech tool.

There's a speech tool guide down at the bottom of the screen that you can download and you can Print so that you can learn how to use the tool.

I will demo it very briefly.

First, I'm going to select some text.

The speech tool is up here at the top of the screen.

I will click it to activate it.

It brings up a second control bar over on the right-hand side.

If I hover over the play button it tells me play.

If I click it.

Speech tool begins reading

That's a brief intro on how to use the speech tool. You can download that guide and it will provide you much more detail about how the speech Tool works

Now Let's discuss the icons at the top of the page.

You have a table of contents button. It looks like a book open to the table of contents.

You have a glossary button which will identify any special terms that you need.

A print button which will print the page. I don't recommend that you print every page unless you have unlimited resources, paper, and ink and so forth but if there's a particular page that you want to print you can certainly do that.

Resources will link you out to resources for that course

A Toolbox.

In the Toolbox, you have various types of tools that you can use calculators, counters. number lines, stopwatch, so on and so forth.

Bookmark

If you click the bookmark it will bookmark that page.

And of course, our Text to Speech tool.

Over in the right-hand side of the top you have a way to navigate between pages.

The Current Module Progress Button.

It shows that we are green on page one and we could go to page two by using that button.

Let's try it.

It magically takes me to page two. It'll take a moment for it to load.

We could've also used the next page button to do the same thing.

A word of caution right here is for parents and students.

If you use the next button when you are at the end of the lesson.

We are on page two of two of this particular lesson, so we're at the end

If we click next. It will take this to the next lesson

That can be a good thing and that can be a bad thing. I don't recommend it because if you are in an actual lesson that has an assignment that you are to do before you continue on, you'll skip over the assignment.

So, I recommend that you do not use the next page button when you get to the end of the lesson.

Also, in the lesson, it gives you a title of what lesson you're working on this is Elementary Mathematics Kindergarten Getting Started 00.01 Thing's to Know.

Going to go back to Math

I want to look at module one.

I am going to click the module to open it up.

Here are all the folders are in module one for the math course.

Every course has a pretest.

In the pretest we have the lesson which has the two carpenter squares or the square doughnut and we have a pretest or a quiz which is the puzzle piece with the pencil.

I am going to open to open lesson two.

We saw what a quiz looks like and in this lesson, we have our two carpenter squares of the square doughnut that has the content we can click that the launches content and go through the content before doing our assignment.

Notice that the assignment for this lesson is the worksheet with a pencil so that means that it's going to be a place where I need to submit something.

I'm going to open it up so that you can take a look at it.

Here, what you would do is you would go over and submit your assignment using this button when you complete the assignment.

We have instructions in the course on how to do that so be sure to follow those instructions when submitting your assignments.

You can submit scanned paperwork, images that you have taken a photograph of, it will allow you to record audio and video or you can just type your submission into the submit the assignment here area when you get ready to do it.

But you have instructions on how to do that.

I am going back to the classroom now again this is our classroom or homeroom setup

All of our courses at the virtual school have a similar setting so don't be worried if you are in the fifth or sixth or seventh or high school the course. Settings are very similar so what you have learned by watching this will help you in any of our other courses.

This concludes our bird's eye view of the virtual school courses.

This list should be what we have accomplished in this video.

I will give you a chance to take a look at it and see if I've touched on at least all of these areas.

What's next?

You should have access to your course very soon. When you get access remember you should login with your @student.dodea.edu email account from Google chrome then login into Schoology.

Simply open a new tab in chrome and go to schoology.dodea.edu

Locate your courses and begin your courses and tasks.

Good luck and best wishes in your Virtual School Adventure

Thank you for viewing.